

MEMORIAL DAY EMAIL: TO BE SENT OUT Monday, May 19, 2025

Subject: Preparing for Move Out

Hello, Seventh College Residents.

Happy week 8! We hope all of you are taking care of yourselves as Spring Quarter is approaching its close. Since move out is right around the corner, we wanted to share with you helpful information that will help you have a smooth move out experience.

MOVE OUT DATE

According to your 2024-2025 UC San Diego Single Undergraduate Residential Housing Contract, you must move out of your apartment **no later than 3pm on Saturday, June 14, 2025**, or within 24 hours of the last final exam of Spring Quarter, whichever comes first. Residence Life Staff WILL be entering spaces on Saturday, June 14, 2025, to complete room inspections.

Please note the following:

- You MUST clear your bedspace and common spaces completely of all belongings or trash by the move out deadline, or you may be charged accordingly.
- Seventh College will have a limited number of carts for move-out that will be checked out on a first come first serve basis. We recommend that you start packing early and to plan accordingly.

LATE STAY REQUESTS

Residents are able to request a Late Stay past the move out deadline (**3pm on Saturday, June 14th, 2025**) if they have certain extenuating circumstances. To make a Late Stay Request, log into your [Housing Portal](#); select the “2024-25 UG Housing Terminations & Move Out” drop down menu, and then select the “Late Stay Request Form”. In this form, you must select the reason for your request and share a few sentences describing your circumstances. We encourage you to share as many details as possible so that we can accurately review your request.

IMPORTANT LATE STAY REQUEST REMINDERS

- Due to summer housing needs, residents who are NOT a part of Summer Housing in Summer Session I can request to stay in their Seventh apartments **no later than 11pm on Sunday, June 15th, 2025**. **If you request to stay past this date/time and you are not a part of Summer Housing in Summer Session I, your request will be denied - no exceptions.**
- The Late Stay Request Form will be open from **Monday, May 12th, 2025** thru **Monday, June 2nd, 2025**. All residents who make a Late Stay Request will receive their

approval/denial via student email by **Friday, June 6th, 2025**. **ALL Late Stay Requests submitted after the June 2nd deadline will be denied - no exceptions.**

- Please see our earlier email sent on 5/19/25 with the subject “*Seventh College Late Stay Requests - Spring Move Out 2025*” for details on what Late Stay requests are eligible for approval.

PLANNING AHEAD FOR MOVE OUT




Due to Seventh College’s proximity to Commencement, our residential neighborhood gets very congested. We encourage you to start preparing for your move-out as soon as possible.

Tips:

- If you have the opportunity to move out earlier, we highly encourage you to do so.
- If you live locally, we recommend that you start taking back any items you no longer need.
- For those traveling home for Memorial Day weekend, we suggest taking an extra bag or box of items home to lessen the amount you need to pack when your contract ends.

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TRASH AND RECYCLING

As you start thinking about moving out, please be sure that you are consistently taking out your trash and recycling. It is expected that all of your spaces such as the living room, bedroom, restroom, and kitchen area are cleared upon move out. Please be sure to talk with your apartment mates in advance about cleaning shared spaces and removing all trash and recycling so that nothing is left behind. There will be additional fines associated with excessive trash and cleanup, so start these conversations and processes early.

- As move out gets closer, along Scholars Drive, large recycling and trash bins will be set up in the 20 minute loading zones of the East Tower. Please read the sign next to these large bins as they look very similar to avoid cross contamination.
- The Custodial staff will be closing the trash chutes in the East and West Towers on Friday, June 13th. Please take your trash and recycling to the dumpsters. **DO NOT BLOCK SIDEWALKS!**

SUSTAINABLE MOVE OUT

We saw a lot of waste last in previous years with people throwing away items that could have been donated. With our college's theme of A Changing Planet, we would love your support with saving items from ending up in the landfill.

- Please consider donating items to the Veterans Thrift Store donation bins that are located at Seventh College. They will take furniture, clothes, household items and electronics. Acceptable Donations:

- Clothing
- Other textiles (towels linens, curtains, pillows)
- Accessories (Purses, backpacks, belts, ties, hats)
- Shoes
- Decor
- Kitchenware
- Other housewares (irons, drying racks)
- Electronics (working or not)
- Books, music, media (DVDs, CDs, computer/gaming software)
- Toiletries
- Below are the items that ARE NOT ACCEPTED:
 - Pillows
 - Medicine
 - Mattress/Boxspring
 - Upholstered furniture in need of repair
 - Metal desk or desks over 6 feet
 - Room Dividers
- We will also be hosting our 2nd annual large items donation drive. This will allow residents to donate large items, such as furniture, that do not fit into the Veterans Thrift store bins. You are also welcome to help yourself to these items at no cost. More information to come!

RETURN DINING ITEMS

As a reminder, please be sure to return dishes, utensils, and Triton2Go reusable containers.

SUBMIT YOUR FIX-IT REQUESTS

Please be sure that you are submitting a [Fix-It request](#) BEFORE moving out for any facility or maintenance repairs. Regular work requests may take up to 2 weeks to resolve, so please plan accordingly.

CLOSING

For more information about the End of Year Move-Out, please visit the [housing website](#) as well as the [Seventh College Residence Life Move Out website](#).

We will be sending additional move out information closer towards move out, so please be sure to check your email. In the meantime, please email seventhreslife@ucsd.edu if you have any questions.

Thank you,

Seventh College Residence Life